



HRD Network

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Near Comsats University Chak Shahzad Islamabad Tel: +9251-8742215-16
Website: www.hrdn.net Email: info@hrdn.net

Organizational Membership Form

Organization Information

Name of Organization: _____		Email colored logo in cdr file format at	
Postal Address _____			
Year of Establishment: _____	Registration Law: _____		
Registration No: _____	Date of Registration: _____		
Email1: _____	Email2: _____		
Tel: _____	Fax: _____		Website: _____
Name of Org. Head: _____	Designation _____		
Email: _____	Mobile No: _____		
Organization Type: <input type="checkbox"/> NGO <input type="checkbox"/> INGO <input type="checkbox"/> Govt. <input type="checkbox"/> Autonmous/Semi Govt <input type="checkbox"/> For Profit <input type="checkbox"/> Not for Profit <input type="checkbox"/> Other _____			
If other please specify _____			

Goal & Objectives:

Thematic Areas:

<input type="checkbox"/> Advocacy	<input type="checkbox"/> Education	<input type="checkbox"/> Environment	<input type="checkbox"/> Legal aid	<input type="checkbox"/> DRR
<input type="checkbox"/> Poverty	<input type="checkbox"/> Livelihood	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Wash	<input type="checkbox"/> General
<input type="checkbox"/> Microfinance	<input type="checkbox"/> Any other	_____		

Geographical Areas of Work:

Head Office: _____

<u>Regional Offices:</u> _____ <u>Field Offices:</u> _____

Other Contacts:

Program Department	Communication Department	HR&OD or for invoicing contact person
Name:	Name:	Name:
Designation:	Designation:	Designation:
Email:	Email:	Email:
Mobile No.	Mobile No.	Mobile No.
Focal Person for HRDN (check one): <input type="checkbox"/> Program <input type="checkbox"/> Communication <input type="checkbox"/> HR & OD		

_____ Signature of Organizational Head	Date of submission of application: _____ _____ Stamp of Organization
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Checklist for attachments with Membership Form:

- Application form duly filled
- Copy of registration certificate
- Cutting of colored logo to be attached
- Organizational structure
- Brochure/annual report/copy of memorandum
- List of BoD Copy of latest audited accounts
- Copy of latest audited accounts
- Misc. Organization profile/ CV of organizational Head

Terms and Conditions

- The organizational data, which you supply to us, you agree, will be true and accurate and you agree to notify us immediately of any changes to that (in writing).
- The data provided in this membership form is the property of HRDN. The Network has the right to print and/ or publish this data in its web-site, publication and other official documents.
- HRDN has the right to print the pictures of its members on its website, publications and other official documents
- Any applicant or member desirous of not disclosing his/her personal data in such publication shall have to intimate in writing to HRDN, HRDN has full right to accept and/ or reject all or any membership application without assigning any reason.
- The membership lapsed once can only be reactivated through new application forms as new process.
- The members shall have to abide by the rules and regulations of HRDN.

I agree to accept all the above-mentioned terms and conditions for membership of HRDN and shall voluntarily abide by the code of conduct for the maintenance of my membership with this Network.

Organizational Head/Focal Person Signature:

For office use only

Approval by Membership Acceptance Committee

Name of MAC		If rejected reason/s for rejection	signature
1.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
2.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
3.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
4.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		

Membership Type: Full Member Associate Member

Decision of MAC: Accepted Rejected Deferred

Signature of Chairperson MAC

Membership Information & Guidelines

Fee Structure	Joining Fee		Annual Fee	
Category	PKR	USD	PKR	USD
National Small (Annual Budget (PKR): 5 million)	15,000	97	10,000	65
National Large (Annual Budget (PKR): 20 million & above)	30,000	194	12,000	77
International	50,000	323	35,000	226
Govt./semi govt	5,000	32	3,000	19

For Office use only:

Particulars	Details (Cheque/DD #)	Amount (RS.)	Receipt #	Signature
Annual Fee				
Joining Fee				