



HRD Network

1st Floor # 7 Sunrise Avenue, Main Park Road,
Near Comsats University Chak Shahzad Islamabad
Tel: +92 51-8742207/ 8742201
Email: admin_finance@hrdn.net info@hrdn.net / hr@hrdn.net
Website: www.hrdn.net



Organizational Membership Form

a. Organization Information

Name of Organization:*		Email colored logo of Org in cdr file format	
Postal Address:*			
Year of Establishment: *	Registration Law:*		
Registration No:*	Date of Registration:*		
Email1:*	Email2:		
Tel:*	Website:		Fax:
Name of Org. Head:*	Designation *		
Email:*	Mobile No: *		
Organization Type:* <input type="checkbox"/> NGO <input type="checkbox"/> INGO <input type="checkbox"/> Govt. <input type="checkbox"/> Autonomous/Semi Govt			
<input type="checkbox"/> For Profit <input type="checkbox"/> Not for Profit <input type="checkbox"/> Other			
If other please specify			

Mandatory field

b. Goal & Objectives: *

c. Thematic Areas: *

Advocacy and Communication Governance Education Environment/Climate Change-

DRR/Emergency Response Social Protection Poverty Alleviation Livelihood Infrastructure Wash

Women Empowerment Microfinance Health Training/Capacity Building IT, Software related

Banking Humanitarian- Educational Institutes Disability Banking other.....

If other, please specify

d. Geographical Areas (Provinces/Cities) of Work: *

Head Office: _____
Regional Offices: _____
Field Offices: _____

e. Detail of Focal Person and Department*

Name of Department:
Name of Focal Person:
Designation:
Email:
Mobile No.

Checklist

for attachments with Membership Form:

- Application form duly filled
- Copy of Registration Certificate
- Copy of Memorandum
- Cutting of coloured logo to be attached
- Organizational structure
- List of BoD Members
- Latest Annual report
- Latest Audited Accounts
- Misc. Organisation profile
- CV of Organizational Head

Terms and Conditions

- The organizational data, which you supply to us, you agree, will be true and accurate and you agree to notify us immediately of any changes to that (in writing).
- The data provided in this membership form is the property of HRDN. The Network has the right to print and/ or publish this data on its website, publication, and other official documents.
- HRDN has the right to print the pictures of its members on its website, publications, and other official documents.

- Any applicant or member desirous of not disclosing his/her personal data in such publication shall have to intimate in writing to HRDN, HRDN has full right to accept and/ or reject all or any membership application without assigning any reason.
- The membership lapsed once and can only be reactivated through new application forms as a new process.
- The members shall have to abide by the rules and regulations of HRDN.
- Notify HRDN of any change in the organizational portfolio or focal person details.

I agree to accept all the above-mentioned terms and conditions for membership of HRDN and shall voluntarily abide by the code of conduct for the maintenance of my membership with this Network.

Organizational Head/Focal Person Signature:

FOR OFFICE USE ONLY

Approval by Membership Acceptance Committee

Name of MAC Members		If rejected reason/s for rejection	Signature
1.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
2.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
3.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		
4.	<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		

Membership Type: Full Member Associate Member
Decision of MAC: Accepted Rejected Deferred

Signature of Chairperson MAC

Membership Information & Guidelines

Fee Structure Category	Registration Fee		Annual Fee	
	PKR	USD	PKR	USD
National Small (Annual Budget (PKR): 5 million)	30,000	As Per the Prevailing Rate	15,000	As Per the Prevailing Rate
National Medium (Annual Budget (PKR): 10 million & above)	50,000	As Per the Prevailing Rate	50,000	As Per the Prevailing Rate
National Large (Annual Budget (PKR): 20 million & above)	100,000	As Per the Prevailing Rate	100,000	As Per the Prevailing Rate
Associate Member (Corporate)	100,000	As Per the Prevailing Rate	70,000	As Per the Prevailing Rate
International (Annual Budget PKR 30 million)	125,000	As Per the Prevailing Rate	125,000	As Per the Prevailing Rate
International (Annual Budget above PKR 50 million)	150,000	As Per the Prevailing Rate	150,000	As Per the Prevailing Rate
Govt./Semi govt	To Be Discussed			

For Office use only:

Particulars	Details (Cheque/DD #)	Amount (RS.)	Receipt #	Signature
Annual Fee				
Joining Fee				

Note: The membership year is from January to December. The membership will be cancelled for non-provision of the annual membership fee by the end of the first quarter of the year.